



Christian Health Association of Lesotho

P.O. Box 1632, Maseru 100, Lesotho

Telephone: +266 2231 2500, Fax: +266 2231 0314

E-mail: ed@chal.org.ls Website: www.chal.org.ls

Christian Health Association of Lesotho (CHAL) is a network of churches' owned health facilities namely Hospitals, Health Centers and Nurses Training Institutions throughout the country. CHAL is constitutionally mandated to facilitate participation of the Christian churches in ensuring that the right to health for all members of the community is upheld to the highest quality health services. Therefore, CHAL invites suitably qualified candidates for the position of **MONITORING AND EVALUATION OFFICER** tenable at the Secretariat in Maseru.

Key responsibilities

Under the general supervision of the Deputy Executive Director, the M&E Officer is responsible for developing and implementing M&E system for CHAL projects and programmes; Develop logical frameworks, M&E work plans and procedures, define targets for CHAL projects and programmes for implementation. Key responsibilities of M&E Officer include, but not limited to;

- Design project/program monitoring and evaluation framework.
- Organize and participate in periodic data verification activities in all CHAL facilities and project areas.
- Ensure updated Health Information Management systems.
- Monitors all project activities, expenditures, and progress towards achieving the project outputs against the plans.
- Develop performance indicators and undertake monitoring and evaluation of the projects and programs.
- Preparing weekly work plans and reports as well as monthly and quarterly reports as part of brief to the management.
- Maintain ongoing communication, collaboration and coordination with stakeholders.
- Provide technical, strategic and professional support and direction on planning, Monitoring and Evaluation (M&E) functions of CHAL in support of CHAL's strategic intentions.
- Participate in business development and resources mobilization activities for CHAL.
- Represent CHAL at national, and global health platforms.
- Facilitate capacity building initiatives for the Secretariat and health facilities through networking, knowledge sharing and mentorship.

Requisite qualifications and experience

BA Degree in Economics or statistics or any other related field plus five (5) years relevant work experience

Christian Health Association of Lesotho

P.O. Box 1632, Maseru 100, Lesotho

Skills and other competencies

- In-depth understanding of Lesotho's health sector and national and global health dynamics and priorities.
- Excellent knowledge of theoretical and practical Monitoring and Evaluation concepts, including development of performance indicators
- Strong presentation and analytical skills
- Intensive project management skills including data collection and data analysis skills
- Excellent skills in research methodology, data processing and report writing skills
- Excellent negotiations and communication skills and strong management information systems
- Excellent computer skills; Ms Excel, Ms Project, Ms Word, MS Powerpoint
- Ability to work with higher government authorities
- Demonstrated knowledge and experience in project management.
- Demonstrated knowledge and experience in proposal writing.
- Ability to work with and manage stakeholders, donors, partners.
- Understanding health management systems.
- Knowledge and understanding of health policy and legal framework.

HOW TO APPLY

Only suitably qualified candidates should submit an application letter with the following; detailed Curriculum Vitae, certified copies of identity documents, educational certificates and academic transcripts to;

**The Human Resources Office
Christian Health Association of Lesotho
P.O. BOX 1632
MASERU
0100**

DISCLAIMER:

- Only successful candidates will be contacted.
- The closing date for receiving full applications is 24th Friday, July 2020
- CHAL reserves the right to withdraw or cancel this advert